

APPROVED MINUTES

TOWN OF WEST MONROE PLANNING BOARD

MINUTES OF THE REGULAR MEETING

December 6, 2017

IN ATTENDANCE: Chuck Roberts – Chairman, Tim Benson – Vice Chairman, Linda Wolf, Claude Miller, Les McDermott, Ashley Fields, Travis Hayes, Brad Sheldon, and Mary Regan-Benson – Recording Secretary

ALSO IN ATTENDANCE: James Halsey, David Bardoun, Sherry Hoyt, Craig Stroh, and Paul Baxter

Chairman Roberts called the meeting to order at 7:32 PM.

The Board reviewed the minutes of the 10/25/2017 Regular Meeting. Mr. Sheldon made a motion, seconded by Mr. Benson to approve the meetings minutes. All were in favor and the motion was approved.

The Ms. Jessica Blind Subdivision: Ms. Fields made a motion to accept the Blind subdivision as submitted, Mr. Sheldon seconded the motion, all were in favor, motion approved. Mr. Bardoun noted that the mylar copy is not required – a paper copy will suffice, per Oswego County.

The Mr. Robert Foster Subdivision: Mr. Robert Foster owns 73 acres on the corner of Hellinger and Gulf Bridge Roads. He would like to subdivide and sell 40 acres to Mr. Baum, who currently leases the land for hay. This will be Foster subdivision #3. Lot 1 was established in 2003, Lot 2 in 2008. The proposal subdivision is for Lot 2A to consist of 32.96 acres and Lot 2B to consist of 40 acres. There is no intention of making building lots. The Codes Officer reviewed the survey, and determined it meets the criteria as conforming lots. We have the application and the fee has been paid. The SEQR is filled out, there are no environmental impacts. Lot 2A has a private well and septic, Mr. Bardoun was asked to show this on the map. There was a question on #7 on the short environmental assessment form. Mr. Benson made a motion to accept the preliminary subdivision as submitted, with Mr. Bardoun adding the missing items. Mr. Hayes seconded the motion, all were in favor, the motion was approved. A Public Hearing will be scheduled for Wednesday January 24th, 2018 at 7:15 PM.

Training and Miscellaneous Topics: Mr. Baxter noted that The 2018 Local Government Conference will be held on Thursday March 29, 2018. He is working to schedule training, topics may include SEQR and Site Plan Review.

Mr. Baxter requested that the website be updated with our new members. There is still an outstanding request from the 10/25/2017 meeting to add The Planning Board Meeting Minutes to the website. Mr. Benson will make these updates.

Mary RB will provide Mr. Baxter with a listing of our current Planning Boards Members, as well as our 2018 meeting schedule.

Question: can a Planning Board member be on the Zoning Board of Appeals (ZBA)? The answer is no – the ZBA is an avenue of relief from a Planning Board decision.

Mr. Baxter discussed the possibility of a joint ZBA on the North Shore. Mr. Benson indicated interest in this proposal. Mr. Baxter noted that if a ZBA is very active, that would indicate problems with existing laws.

Chairman Roberts was invited to a meeting with Codes Enforcement, The Town Supervisor and the pastor at The New Life Church (on the corner of Routes 37 and 49). There are 5 phases to their future plan:

1. Coffee shop
2. Sanctuary
3. Gym and a pool
4. Classrooms
5. Fellowship Hall

They will need a site plan for this, as well as any changes to their building site farther down on Route 49, closer to Route 11.

Mary RB will email The Town Supervisor, copying the Town Clerk about the following:

- To remind him of our meeting schedule, and request it be posted
- To reappoint Mr. Sheldon to the current alternate position
- Inquire as to the status of our 2nd alternate position
- Let him know that (per Mr. Bardoun) no mylars are required, and this stipulation should be removed from the Town of West Monroe Zoning Law – April 2012.

Ms. Fields made a motion to close this meeting, Mr. Benson seconded, all were in favor, the motion was approved. Chairman Roberts closed the meeting at approximately 8:27 PM.

Respectfully submitted,

Mary Regan-Benson

Recording Secretary

