

APPROVED MINUTES

TOWN OF WEST MONROE PLANNING BOARD

MINUTES OF THE REGULAR MEETING

September 27, 2017

IN ATTENDANCE: Chuck Roberts – Chairman, Tim Benson – Vice Chairman, Linda Wolf, Claude Miller, Les McDermott, Ashley Fields, Travis Hayes, Brad Sheldon, and Mary Regan-Benson – Recording Secretary

ALSO IN ATTENDANCE: David Sennett, Craig Stroh, Arleen Hallock and Jesse Rodriguez

Chairman Roberts called the meeting to order at 7:30 PM.

The Board reviewed the minutes of the 8/23/2017 Regular Meeting. Mr. Miller made a motion, seconded by Mr. McDermott to approve the meetings minutes. All were in favor and the motion was approved.

Thorwood Subdivision: there is a subdivision application in for the Thorwood property. The Codes Officer had reviewed the plans for the new lot #5 and new lot #6 and determined they were in compliance. What ensued was a sketch conference. Since the application is not complete, we were unable to schedule a Public Hearing at this time. The following items need to be addressed:

1. SEQR form
2. New map with the site location shown
3. Designate placement of the town line on said map
4. Map needs to reflect the correct new adjacent property owners
5. Question: what is the symbol on the utility easement?

Section 10.07 and 10.08 of the 2012 Town of West Monroe Zoning Law should be consulted. If the information is submitted and approved at the October Planning Board Meeting, we can schedule a Public Hearing for December. Mr. Rodriguez/Ms. Hallock were asked to bring a copy of the engineer's notes for the PERK test.

There are 2 candidates for the Alternate Planning Board position: David Sennett and Craig Stroh.

Mr. Sennett had introduced himself at our August meeting, and spoke again at this meeting. He works for the Oswego County Department of Transportation, had attended Town Board Meetings, is looking to learn but has "no real experience" in Planning Board Matters. He is familiar with Codes Officer Mr. Dolan and stated he wants to do his own property changes the right way.

Mr. Stroh has lived on Point View Drive since 1993. He is the IT Director at Thruway, deals with data and people problems, and resolves issues with both. He was part of a group tasked with rewriting codes 5 or

6 years ago with John Messere. He has served on town committees. He gave us a copy of his application letter, it is attached to these minutes.

Chairman Roberts will ask the Town Clerk if there have been any other interested candidates. He noted that the alternate position is a 1 year term.

Chairman Roberts once again emphasized the Planning Board is authorized to do 2 things:

1. Commercial Site Plan Reviews
2. Subdivisions

Mr. Benson will update the website with a link to the DEC website. That is where the SEQR information can be found.

Chairman Roberts noted the following mail was received from the Oswego County Clerk:

1. D and M Morey subdivision was recorded on 7/13/17
2. Piquet subdivision was recorded on 8/22/17
3. Caiella subdivision was recorded on 8/22/17

There was a discussion on lot line adjustments questioning who has the authority to review them?

Ms. Fields made a motion to close this meeting, Mr. Hayes seconded, all were in favor, the motion was approved. Vice Chairman Benson closed the meeting at approximately 8:43 PM.

Respectfully submitted,

Mary Regan-Benson

Recording Secretary